

Regular Quota for Hong Kong Private Cars to Macao (Access to City Centre)

Batch 11 in May 2026

Eligibility for Quota Application and Supporting Documents

(Open Quota)

Eligibility of Open Quota Application

Individual or Company applicants of Open Quota must fulfill the following application eligibility:

Open Quota (Individual)	Open Quota (Company)
<ol style="list-style-type: none"><li data-bbox="163 568 1081 603">1. The applicant MUST be a permanent resident of Hong Kong; and<li data-bbox="163 675 1081 754">2. The applicant MUST be the registered owner of the Hong Kong private car for which the application is made.	<p data-bbox="1126 568 1827 603">To be eligible for application, the company MUST be:</p> <ol style="list-style-type: none"><li data-bbox="1126 667 1581 702">1. Registered in Hong Kong; and <p data-bbox="1126 783 1962 863">The registered owner of the Hong Kong private car for which the application is made MUST be:</p> <ol style="list-style-type: none"><li data-bbox="1126 943 1760 978">1. That company registered in Hong Kong; or<li data-bbox="1126 1002 1789 1037">2. The director of the aforementioned company.

Applicants will be required to submit supporting documents to prove their eligibility on or before the ballot registration deadline. If the applicant fails to provide all the required documents, the application will not be processed. For any disputes during the review of application, the Transport Department reserves the right of final decision.

Supporting Documents of Open Quota

Relating supporting documents include but are not limited to:

Supporting Documents	Open Quota (Individual)	Open Quota (Company)
Identity Proofing Document	Hong Kong Permanent Identity Card	Not Applicable
Documents in respect of Business Activities in Hong Kong	Not Applicable	<p>1a. Certified copy of the latest Company Particulars Search results within one year from the ballot registration deadline issued by the Company Registry, or an original copy of Annual Return (NAR1) issued by Company Registry within one year from the ballot registration deadline, or a true copy of Annual Return (NAR1) issued by Company Registry within one year from the ballot registration deadline which has been certified by a Hong Kong Certified Public Accountant or Solicitor (applicable to limited companies); or</p> <p>1b. A certified extract of Information on the Business Register within one year from the ballot registration deadline issued by the Inland Revenue Department (applicable to unlimited companies); and</p> <p>2. Copy of valid Business Registration Certificate of Hong Kong (it must show that the company was registered on or before the ballot registration deadline and is still valid as at the ballot registration deadline)</p>

Supporting Documents	Open Quota (Individual)	Open Quota (Company)
<p>Hong Kong Vehicle Registration Document</p>	<p>Copy of valid Hong Kong vehicle registration document</p> <p>Points to Note:</p> <ul style="list-style-type: none"> • The registered owner of the Hong Kong private car for which the application is made must be the applicant. • The vehicle concerned must be a non-commercial private car registered in Hong Kong and held with a valid vehicle licence (i.e. a private car not holding a valid hire car permit). 	<p>Copy of valid Hong Kong vehicle registration document</p> <p>Points to Note:</p> <ul style="list-style-type: none"> • The registered owner of the Hong Kong private car for which the application is made must be the company applicant or a director of that company. • If the registered owner of the vehicle concerned is a corporate director (e.g. another company registered in Hong Kong) of the company applicant, that corporate is not allowed to submit another application for any types of Company Quota, nor another vehicle registered under the corporate's name is allowed to be used by any other company to submit another application for any types of Company Quota. • If the registered owner of the vehicle concerned is an individual director of the company applicant, that individual is not allowed to submit another application for any types of Individual Quota, nor another vehicle registered under the individual's name is allowed to be used by any other company to submit another application for any types of Company Quota. • The vehicle concerned must be a non-commercial private car registered in Hong Kong and held with a valid vehicle

Supporting Documents	Open Quota (Individual)	Open Quota (Company)
		licence (i.e. a private car that does not hold a valid hire car permit).
Authorisation Letter	Not Applicable	<p>Company applicant must authorise a Hong Kong resident to submit the application along with the authorisation letter (must be signed by an appropriate Authorised Person with the company's chop) (<u>Annex</u>).</p> <p>If the registered owner of the vehicle concerned is an individual director of the company applicant, the company applicant must authorize that individual director to submit the quota application. As stated above, that individual is not allowed to submit another application for any types of Individual Quota, nor any other company be allowed to use another vehicle registered under the individual's name to submit another application for any types of Company Quota.</p>
Address Proof	Proof of the specified Hong Kong address issued within the last three months from the date of permit application.	

Since May 2024, the Transport Department has simplified some of the application documents required for applying for Hong Kong Quotas, which include eliminating the documentation required to prove the relationship between the applicant and the designated drivers, as well as tax proves required for company applicants applying for Company Quota. The Transport Department may request the applicant to provide the aforementioned documents/ information when necessary during the application period and the quota validity period. For any disputes during the review of application, the Transport Department reserves the right of final decision.

Cross Boundary Unit
Transport Department
May 2026

Sample of Authorisation Letter

公司授權書

Company Authorisation Letter

(只供以公司名義申請的私家車)

(Private cars registered in the name of a company only)

如申請私家車的登記車主為公司董事，公司必須授權同一名董事辦理有關申請。

The director of the company should be the authorised person to submit this application if the director concerned is the registered owner of the private car in respect of which the application is made.

致： 運輸署署長

To: Commissioner for Transport

本公司 _____ (申請公司名稱) 現授權 _____ (獲授權人士姓名)# (香港身份證號碼： _____) 為以本公司/本公司董事名義登記的私家車(車輛登記號碼： _____) 辦理一切與申請香港私家車往來港澳(市內)常規配額有關的事宜。

本公司已細閱及明白與是次申請有關的所有規定，並同意遵守該等規定。

We _____ (Name of company) hereby authorise _____ (Name of authorised person)# (HKID No. : _____) to deal with all matters relating to the Application for Regular Quota for Hong Kong Private Car to Macao (Access to City Centre) in respect of the private car (registration mark: _____) registered under this Company/this Company director's name.

We have read and understood all the requirements and rules relating to this application, and agree to abide by them in full.

公司授權董事簽署：

Signature of the Company's

Director/ Authorised Person: _____

姓名：

Name: _____

日期：

Date: _____

公司印章：

Company Chop: _____

如有需要，公司授權董事及獲授權人士須提供香港身份證副本。

Copy of the Hong Kong Identity Card of the Company's Director and the authorised person should be provided when required.